



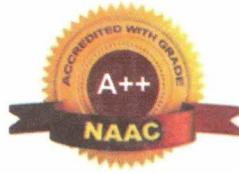
Sinhgad Institutes

Sinhgad Technical Education Society's RMD SINHGAD TECHNICAL INSTITUTES CAMPUS

Approved by AICTE, Recognized by Government of Maharashtra, Affiliated to S. P. Pune University

Off.: S. No. 111/1, Warje, Pune - 411 058 ☎ 020-29996622 / 33 E-mail : principal.rmdssoe@sinhgad.edu

Regd. Off. : STE Society, 19/15, Erandwane, Smt. Khilare Marg, Off. Karve Road, Pune - 411 004 Web : www.sinhgad.edu



Prof. M. N. Navale
M.E. (ELEC.), MIE, MBA
FOUNDER PRESIDENT

Dr. (Mrs.) Sunanda M. Navale
B.A., M.P.M., Ph.D.
FOUNDER SECRETARY

Dr. V. V. Dixit
M.E., Ph.D. (E&Tc Engg.)
PRINCIPAL / DIRECTOR

Internal Quality Assurance Cell (IQAC)

IQAC MEETING -1

Date: 15/07/2022





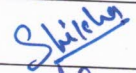


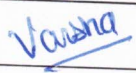
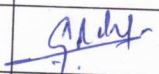
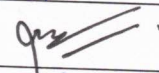
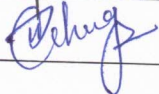




Agenda:

- Encourage students to participate in inter institute activities, competitions.
- Increase field visits and encourage and assist students for internships through MOUs to get industry exposure.
- Perform awareness programs (technical/non-technical) for non-technical staff in the institute.
- Perform social awareness campaign through NSS.
- Feedback need to be collected from all stakeholders and analysis must be done with corrective actions if any.
- Course attainment need to be evaluated.
- Planning of Cyber Awareness Programs and Gender Equity programs.
- Awareness to all students and faculty members regarding library resources and the infrastructure available.
- To initiate intra augmentation ideas in the institute.
- Encourage collaborative activities for research, Faculty exchange, Student exchange/ internship at department level.

Minutes of IQAC meeting:


- Mrs. Deepali Newaskar, IQAC coordinator, has welcome Dr. V.V. Dixit, Principal, Dr. S.S. Mulik, Dean Academics, and all the other members of the IQAC.

- IQAC co-ordinator thanked all co-ordinators and team members for extending their support in the execution of IQAC functions smoothly to ensure quality improvement activities and suggested all HODs to encourage students to participate in inter institute activities and competitions, increase field visits and encourage and assist students for internships through MOUs to get industry exposure.
- It was decided to perform different awareness programs (technical/non-technical) for non-technical staff in the institute, perform social awareness campaign through NSS so that students will understand about social responsibilities.
- Review was taken from academic monitoring committee about conduction of academics.
- Discussion was done on feedback and it was discussed that it need to be collected from all stakeholders and analysis should be done.
- It was discussed that every department must do course attainment timely so as to achieve objectives properly.
- Planning must be done to conduct Cyber Awareness Programs and Gender Equity programs, etc.
- Students must be encouraged to use library resources and make use of infrastructure facility provided by the institute.
- All department HODs were encouraged to increase collaborative activities for research, Faculty exchange, Student exchange/ internship at department level.
- Being a NAAC co-ordinator, Dr. S. S. Mulik Sir has took follow up regarding NAAC work and provided some important guidelines where needed.
- Mr. Amit Adat, Training & Placement Institute Coordinator, presented the status of placement during current year and discussed his plan of action related to placement.

Sr. No.	Name of Member	Designation	Sign
Chairperson:			
1	Dr. V. V. Dixit	Director / Principal	
Academics Members:			
2	Dr. S. S. Mulik	Dean Academics, HoD- Mechanical Engg.	
3	Dr. Swati Vijay	Dean, MBA	
4	Dr. Pratibha Alandkar	HOD, Civil Engg.	
5	Dr. Shikha Saxena	HOD, First Year Engg.	
6	Ms. Vina M. Lomte	HOD Computer Engg.	
7	Mrs. Sweta Kale	HOD Information Tech. Engg.	
8	Mrs. Varsha Kshirsagar	HOD Electronics and Tele. Engg.	
Administrative Officers:			
9	Mr. Amit Adat	Co-ordinator - Training and Placement	
10	Mr. Sanjay Navale	Admin. Officer	
11	Mr. Dnyaneshwar Ghuge	NSS Officer	
Student, Alumni and Local Society:			
12	Mr. Kunal Chandolkar	Alumni, Member	
13	Ms. Komal Sankar	Student Council, Member	
14	Mrs. Sadhana Patil	Parent, Member	-
Employers/Industrialist:			
15	Dr. Smita Patil	Asso. Professor and Program Director, PGD QSCM	
16	Mr. Swami Panjala	CEO, Elite Software, Pune	-
Coordinator IQAC:			
17	Mrs. Deepali Newaskar	IQAC Co-ordinator	


Mrs. Deepali Newaskar
IQAC Coordinator




Dr. V. V. Dixit
Principal

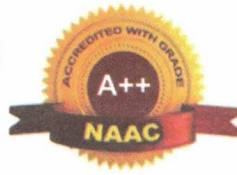


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Internal Quality Assurance Cell (IQAC)

IQAC MEETING -2

Date: 01/10/2022

Agenda:





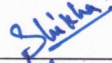


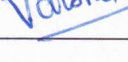
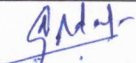
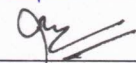
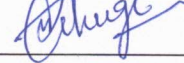




- Encourage staff members to do certification (NPTEL) to add on the technical skills.
- Encourage students and staff to apply for patents, awareness about funding by the institute. Write research proposals and apply for BCUD research funding.
- Conduction of different value-added courses for students.
- Encourage students to participate in inter institute activities, competitions.
- Increase field visits and encourage and assist students for internships through MOUs to get industry exposure.
- Perform awareness programs (technical/non-technical) for non-technical staff in the institute.
- Perform social awareness campaign through NSS to know the responsibilities towards the society.
- Celebration of commemorative days and increase involvement of students.

Minutes of IQAC meeting:

- Mrs. Deepali Newaskar, Asst. IQAC coordinator, has welcome Dr. V.V. Dixit, Principal, Dr. S.S. Mulik, Dean Academics, and all the other members of the IQAC.
- IQAC co-ordinator thanked all co-ordinators and team members for extending their support in the execution of IQAC functions smoothly to ensure quality improvement activities and suggested all HODs to encourage


their staff members to get registered for different NPTEL or Coursera like value added courses, encourage staff to do research and apply for patents, apply for research funding for different agencies, etc. Encourage students to participate in different intercollege competitions, etc.

- Dr. S. S. Mulik (Dean Academics) has emphasized on increasing industry interaction by arranging guest lectures, increase the MOUs with different industries, encourage and help students to apply for industrial training to bridge the gap between industry and educational institutes.
- Being a NAAC co-ordinator, he took follow up regarding NAAC work and provided some important guidelines for completing the formalities for filling SSR.
- Mr. Amit Adat, Training & Placement Institute Coordinator, presented the schedule for placement-related training activities for third-year students to make them ready for placement.

Sr. No.	Name of Member	Designation	Sign
Chairperson:			
1	Dr. V. V. Dixit	Director / Principal	
Academics Members:			
2	Dr. S. S. Mulik	Dean Academics, HoD- Mechanical Engg.	
3	Dr. Swati Vijay	Dean, MBA	
4	Dr. Pratibha Alandkar	HOD, Civil Engg.	
5	Dr. Shikha Saxena	HOD, First Year Engg.	
6	Ms. Vina M. Lomte	HOD Computer Engg.	
7	Mrs. Sweta Kale	HOD Information Tech. Engg.	
8	Mrs. Varsha Kshirsagar	HOD Electronics and Tele. Engg.	
Administrative Officers:			
9	Mr. Amit Adat	Co-ordinator - Training and Placement	
10	Mr. Sanjay Navale	Admin. Officer	
11	Mr. Dnyaneshwar Ghuge	NSS Officer	
Student, Alumni and Local Society:			
12	Mr. Kunal Chandolkar	Alumni, Member	
13	Ms. Komal Sankar	Student Council, Member	
14	Mrs. Sadhana Patil	Parent, Member	-
Employers/Industrialist:			
15	Dr. Smita Patil	Asso. Professor and Program Director, PGD QSCM	
16	Mr. Swami Panjala	CEO, Elite Software, Pune	-
Coordinator IQAC:			
17	Mrs. Deepali Newaskar	IQAC Co-ordinator	


Mrs. Deepali Newaskar
IQAC Coordinator



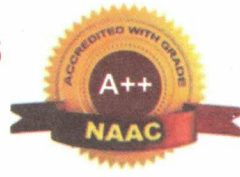

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PRINCIPAL / DIRECTOR

Internal Quality Assurance Cell (IQAC)

IQAC MEETING-3

Date: 03/01/2023

Agenda:



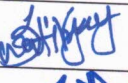
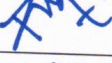
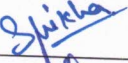


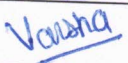
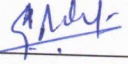
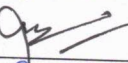
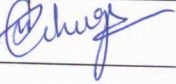

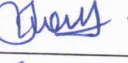
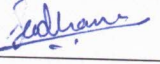



- Planning related to academics for the year 2022-23
- Discussion on NAAC Peer Team visit in current academic year.
- Overall Analysis of the Institution in the view of upcoming NAAC Visit.
- Encourage staff members to conduct and attend FDPs for technical skill enhancement, encourage them to do research related activities and publish papers in SCI, Scopus, UGC care listed journals.
- Encouraging students and staff to apply for patents, make them aware of the provision of funding by the institute.
- Encourage staff and students to participate in Project and research ideas competitions.
- Planning and Preparation of activities on IPR/ Entrepreneurship/ startup.
- Course outcome attainment targets need to be set by Academic monitoring committee.

Minutes of IQAC meeting:

- Mrs. Deepali Newaskar, IQAC coordinator, has welcome Dr. V.V. Dixit, Principal and all the other members of the IQAC.
- IQAC co-ordinator thanked all co-ordinators and team members for extending their support in the execution of IQAC functions smoothly to


ensure quality improvement activities and proposed strategic plan for the current academic year and encouraged all Head of the Departments to encourage staff to do research-related activities, publish papers in UGC care, Scopus and Sci indexed journals, etc. Encourage students to participate in project competitions.

- Dr. S. S. Mulik (Dean Academics) has emphasized the fact that it is advisable to bring new thoughts and activities to the institution. He has guided the faculty members to take extra efforts for classroom teaching as well as support for offline mode of conduction as few students are still not able to join the academics in person. He added by suggesting everyone, be committed to improving the quality of teaching and learning.
- Being a NAAC co-ordinator, he discussed all criterias regarding NAAC work and provided some important guidelines for completing the formalities for filling SSR. He provided guidelines for every criteria. He declared the criteria heads to handle every criteria independently.
- Mr. Amit Adat, Training & Placement Institute Coordinator, presented the placement status of the pass-out batch and shared information about profiles offered, number of students placed, and average /highest/lowest package offered also discussed about the proposed pre-placement activities for third year and final year students.

Sr. No.	Name of Member	Designation	Sign
Chairperson:			
1	Dr. V. V. Dixit	Director / Principal	
Academics Members:			
2	Dr. S. S. Mulik	Dean Academics, HoD- Mechanical Engg.	
3	Dr. Swati Vijay	Dean, MBA	
4	Dr. Pratibha Alandkar	HOD, Civil Engg.	
5	Dr. Shikha Saxena	HOD, First Year Engg.	
6	Ms. Vina M. Lomte	HOD Computer Engg.	
7	Mrs. Sweta Kale	HOD Information Tech. Engg.	
8	Mrs. Varsha Kshirsagar	HOD Electronics and Tele. Engg.	
Administrative Officers:			
9	Mr. Amit Adat	Co-ordinator - Training and Placement	
10	Mr. Sanjay Navale	Admin. Officer	
11	Mr. Dnyaneshwar Ghuge	NSS Officer	
Student, Alumni and Local Society:			
12	Mr. Kunal Chandolkar	Alumni, Member	
13	Ms. Komal Sankar	Student Council, Member	
14	Mrs. Sadhana Patil	Parent, Member	
Employers/Industrialist:			
15	Dr. Smita Patil	Asso. Professor and Program Director, PGD QSCM	
16	Mr. Swami Panjala	CEO, Elite Software, Pune	
Coordinator IQAC:			
17	Mrs. Deepali Newaskar	IQAC Co-ordinator	


Mrs. Deepali Newaskar
IQAC Coordinator




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Internal Quality Assurance Cell (IQAC)

IQAC MEETING- 4


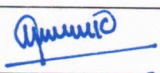
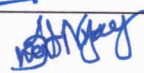
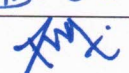
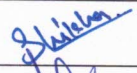

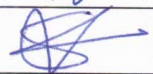

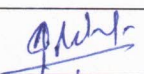
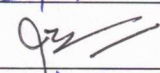
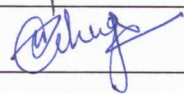



Date: 11/04/2023

Agenda:

- Celebration of commemorative days and involvement of students.
- Course attainment needs to be evaluated.
- Planning and Preparation of activities on IPR/ Entrepreneurship/ startup.
- Overview of conduction of different programs like Cyber Awareness Programs and Gender Equity programs, IPR activities, etc.
- `Analysis of feedback taken from different stakeholders and preparation of action taken reports.
- Preparation Academic Audit Report by all departments.


Minutes of IQAC meeting:

- Mrs. Deepali Newaskar, IQAC coordinator, has welcome Dr. V.V. Dixit, Principal, Dr. S.S. Mulik, Dean Academics, and all the other members of the IQAC.
- Discussion was held on celebration of different commemorative days and involvement of students.
- Course attainment for every subject needs to be evaluated by every department.
- It was suggested to enhance activities related to IPR workshops, Entrepreneurship development programs, startup programs.
- Analysis must be done for feedback taken from different stakeholders and action taken reports must be prepared for the current academic year.
- Academic Audit Report must be prepared by all departments.

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Mrs. Deepali Newaskar
IQAC Coordinator




Dr. V. V. Dixit
Principal