

**DEPARTMENT OF ELECTRONICS & TELECOMMUNICATION
ENGINEERING**

**Report on “STP-I Module 5”
Module 5: Time Management**

Sr. No.	Event Details:	
1.	Name of the Event:	Student Training Program-I
2.	Date, Place & Time:	Offline 2 hours sessions conducted on 09 Dec 2022, 11:30 am to 01:30 pm
3.	Level of the Event:	E & Tc departments of RMD Sinhgad School of Engineering
4.	Target Audience:	S. E. (E & Tc) and (IT) Students of RMDSSOE
5.	Participants:	S. E. (E & Tc) and (IT) Students of RMDSSOE
6.	Purpose:	To enhance maximize the effectiveness of students efforts
7.	Program Co-ordinator:	Mrs. Deepali Newaskar

About Activity:

The student Training Program (STP) is as an alternative form of education for each year of students in four-year Engineering course in RMD Sinhgad School of Engineering, Warje. Grooming the students for the industry needs and behavioral aspects in life are covered by conducting student Training Program. STP co-ordinator worked cooperatively to successfully complete the STP- I for SE students.

These modules are designed in such a fashion that the whole procedure of STP-I would benefit students in their career. During whole year, the STP coordinator developed a continuous and comprehensive evaluation process using different modules. STP-I includes total 10 different modules out of which Time Management was covered by **Prof. Bhavna R. Pawar**. Time management is the coordination of tasks and activities to maximize the effectiveness of an individual's efforts. Essentially, the purpose of time management is to enable people to get more and better work done in less time.



Sinhgad Institutes

Sinhgad Technical Education Society's **RMD SINHGAD TECHNICAL INSTITUTES CAMPUS**

(Approved by AICTE & Affiliated to Savitribai Phule Pune University, Pune)

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Photos:

“STP-I Module 5 : Time Management



Introduction of Time Management



Explained Importance of Time Management



Conduction of Activity on Time Management



Explained Improvements Needs After Activity

Program Outcome:

Group discussions promote a deeper understanding of a topic and increase long-term retention. Group discussions can also help increase participants' attention and help maintain their focus by involving them in the learning process. Group discussions can also provide feedback to instructors on participant comprehension. Students actively participated in activities and felt confident by discussing topic and heard what others said about the same topic.

Mrs. Deepali Newaskar
Departmental STP Coordinator

Mrs. Varsha Kshirsagar
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