



Sinhgad Institutes


**Sinhgad Technical Education Society's
RMD Sinhgad Technical Institutes Campus**

**Internal Quality Assurance Cell (IQAC)
IQAC Committee Formation for year 2020-21**

Date: 14th July 2020

Sr. No	Name of Member	Designation
Chairperson:		
1	Dr. V. V. Dixit	Director / Principal
Academics Members:		
2	Dr. S.S. Mulik	Dean, Academics
3	Dr. M. V. Nagarhalli	HoD- Mechanical Engg.
4	Mrs. Veena Lomte	HoD - Computer Engg.
5	Mrs. Shweta Kale	HoD - Information Technology
6	Mr. Abhijeet Datye	HoD - Civil Engg
7	Dr. Sheetal Ghorpade	HoD - Basic Sciences
8	Dr Swati Vijay	Dean-MBA
Administrative Officers:		
9	Mr. Anant More	Co-ordinator - Training and Placement
10	Mr. Sanjay Navale	Office Superintendent
11	Mr. Dnyaneshwar Ghuge	NSS Officer
Student, Alumni and Local Society:		




Director / Principal
RMD Sinhgad Technical Institutes Camus
Warje, Pune - 411 058.

12	Mr.Rahul Raje	Alumni
13	Sourav Dev Choudhury	Student council
14	Mr. Ganesh G Pawar	Parent
Employers/Industrialist:		
15	Mr. Uday Cherekar	Managing Director, Shree Systems Pvt. Ltd. , Pirngut Pune
16	Mr. Vishal D Patil	Sr. Manager, Trimble Solutions, Pune.
Coordinator IQAC:		
17	Mrs. Snehal Bhosale	HoD – E&TC Engg.

Snehal

Prof. Snehal Bhosale
IQAC Coordinator



V. V. Dixit

Dr. V. V. Dixit
Principal

Principal / Director
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Campus, Warje, Pune - 411 058.



Sinhgad Institutes

**Sinhgad Technical Education Society's
RMD Sinhgad Technical Institutes Campus**

Internal Quality Assurance Cell (IQAC)

IQAC MEETING

Date: 20th August 2020

Agenda:

- Introduction of IQAC Panel by IQAC Coordinator.
- Plans of institution for the current academic year 2020-21.
- Admission 2020-21.
- Workshops & interactive sessions with all departments, cultural societies, value adding societies, administrative and finance sections, lab staff, garden staff and cleaning staff.
- IQAC collaboration with different events.

Minutes of IQAC meeting:

- Prof. Snehal Bhosale, HoD of E&TC, IQAC coordinator, welcomes Dr. V. V. Dixit, Principal, Dr. S. S. Mulik, Dean Academics and all the other members of the IQAC.
- Prof. Snehal Bhosale has delivered welcome speech, mentioning programs like Academic Monitoring Committee, Parent meet, Local guardian scheme, Teacher Training Program, VAP, STP, Lab innovation, IIT spoken tutorial, Campus Connect Programs. Principal Sir guided how to conduct all above activities through online mode.
- Dr. S. S. Mulik has discussed Plans of institution for the current academic year 2020-21, based on last year and consequent learning; tentative plans drawn earlier were discussed with quality initiative, status of research projects, funds and publication.
- Dr. V. V. Dixit has communicated with each department for reiterating the work of IQAC. He was keen to know the departments more closely in addition to his regular interaction with the coordinators. This provides an opportunity for the departments as well to test their tentative plans for future. He has discussed about the Admission Process of 2020-21, in the view of current year's admission.










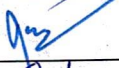

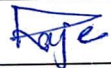
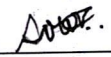
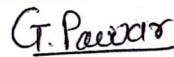

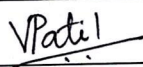




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- Dr. S. S. Mulik has discussed in the view of functioning of IQAC as per the vision, fair distribution of work is emphasized. IQAC members individually or in pairs or in small groups may conference with Teachers, NSS, cultural societies, alumni, parents, student-office bearers of the societies, Student Council, Class Representatives (CRs) and with various Committees like Admission Committee, Purchase and Maintenance Committee, Research and funding Committee to ascertain their work, suggestions and challenges.




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16	Mr. Vishal D Patil	Sr. Manager, Trimble Solutions, Pune.	
Coordinator IQAC:			
17	Mrs. Snehal Bhosale	HoD - E&TC Engg.	


Prof. Snehal Bhosale
IQAC Coordinator




Dr. V. V. Dixit
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**Sinhgad Technical Education Society's
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Internal Quality Assurance Cell (IQAC)

IQAC MEETING

Date: 20th OCT 2020

Agenda:

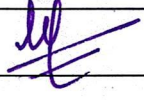

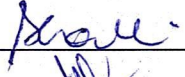





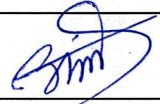




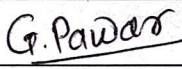



- To review the minutes of the last meeting of IQAC held on date 20th August 2020.
- Discussion on Part A and Part B of AQAR of upcoming and 2019-20 which deals with the Plan of Action chalk out by the IQAC coordinator in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.
- To lay down quality improvement strategies in the following areas :
 - a. Curriculum development
 - b. Teaching and learning
 - c. Examination and evaluation
 - d. Research and development
 - e. Library
 - f. ICT
 - g. Physical Infrastructure
- Any other Points with the permission of the Chair.

Minutes of IQAC meeting:

- Prof. Snehal Bhosale, HoD of E&TC, IQAC coordinator, welcome Dr. V. V. Dixit, Principal, Dr. S. S. Mulik, Dean Academics and all the other members of the IQAC.
- Prof. Snehal Bhosale stated that she was involved with the preparation of the AQARs 2019-20. She needed the approval of the IQAC with respect to Part A of the AQARs which dealt with Plan of Action chalked out by the IQAC cell in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.
- Dr. S. S. Mulik has delivered Plans of smooth conduction of internal examination of this semester. He has guided the faculty members to take the extra efforts for online teaching in this pandemic. He has also discussed about the online FDP's, webinar and International conference.
- Prof. Anant More, Training & Placement Institute Coordinator, discussed about the Pre-placement activities for Third year and Last year students. He also discussed about various companies regarding placement.




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17	Mrs. Snehal Bhosale	HoD - E&TC Engg.	


Prof. Snehal Bhosale
IQAC Coordinator




Dr. V. V. Dixit
Principal, Director
RMD Sinhgad Technical Institutes
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**Sinhgad Technical Education Society's
RMD Sinhgad Technical Institutes Campus**

Internal Quality Assurance Cell (IQAC)

IQAC MEETING

Date: 20th Jan 2021

Agenda:


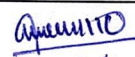
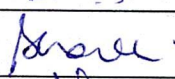

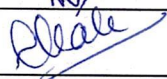
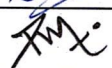
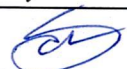



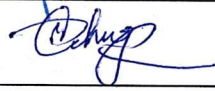
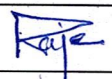

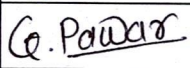

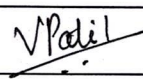
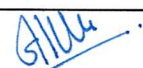
- Submission of Previous year AQAR 2019-20 in Dec 2020.
- Discussion on NAAC Peer Team visit in upcoming year.
- Different FDPs, Online Webinar conduction in upcoming Semester
- Overall Analysis of the Institution in the view of upcoming NAAC Visit
- Discussion on following Points
 1. Institutional Strengths
 2. Institutional Weaknesses
 3. Institutional Opportunities
 4. Institutional Challenges.
- Any other points with the permission of the Chair.

Minutes of IQAC meeting:


- Prof. Snehal Bhosale, HoD of E&TC, IQAC coordinator, welcome Dr. V. V. Dixit, Principal, Dr. S. S. Mulik, Dean Academics, and all the other members of the IQAC and informed about the submission of AQAR-2019-20.
- Dr. V. V. Dixit has appreciated Prof. Snehal Bhosale for the submission of AQAR-2019-20. He has guided about the smooth conduction of departmental activities along with academics. He asked everyone to participate in online Technical webinars to enhance the skills of students as well as staff.
- Prof. Snehal Bhosale explained that in the view of NAAC visit, Special efforts be made to conduct various online webinar for students and more no of FDP for staff members.
- Dr. S. S. Mulik asked each department to maintain mentoring/counseling process to solve students' problems and to enable them to meet their educational responsibilities. Employability training and career development needs of the students are exclusively taken care of by the Training and Placement Cell. He has also discussed about International conference to be held in March 2021.




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17	Mrs. Snehal Bhosale	HoD - E&TC Engg.	


Prof. Snehal Bhosale
IQAC Coordinator


Dr. V. V. Dixit
Principal

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RMD Sinhgad Technical Institutes Campus**

Internal Quality Assurance Cell (IQAC)

IQAC MEETING

Date: 30th March 21


Agenda:



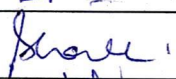

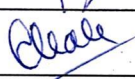

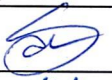
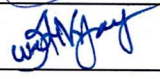

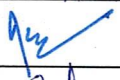



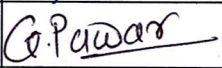



- To confirm the minutes of the last meeting of IQAC held on date 20th Jan 2021
- Smooth Conduction of Internal Examination
- Any other Points with the permission of the Chair.

Minutes of IQAC meeting held on

- Dr. Snehal Bhosale, HoD of E&TC, IQAC coordinator, welcome Dr. V. V. Dixit, Principal, Dr. S. S. Mulik, Dean Academics and all the other members of the IQAC.
- Dr. S. S. Mulik discussed about the smoother conduction of internal examination in upcoming week. The discussion about the syllabus covered, mode of examination, platform for the examination (Microsoft teams or google forms).
- Dr. V. V. Dixit has appreciated Dr. S. S. Mulik and his team for successful completion of International Conference on "Sustainable Challenges and Smart Practices in Engineering Technology and Management" on virtual platform held on 25th and 26th March 2021.
- Dr. Snehal Bhosale explained that each department maintains the attendance record, result analysis and list of the students those who are fail in the exam. The Re-Examination will be conducted for fail students.





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Sinhgad Technical Education Society's

RASIKLAL M. DHARIWAL SINHGAD TECHNICAL INSTITUTES CAMPUS


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Action Taken Report on the decision of IQAC 2020-2021

Meeting Date	Decision Taken	Action Taken
20/08/2020	Plan of action for current academic year 2020-21 in concern of rising of Covid-19	Faculty and students were trained about using Microsoft Teams, accounts were created.
	Online platforms should be used for conduction of practicals such as V-lab, online Multisim, online Matlab, etc.	V-lab training from Nodal centre was planned for the faculty members. Practical were conducted using these platform in online mode.
20/10/2020	Review of activities from start of the semester.	Smoothly conduction of Lectures on Microsoft Teams were initiated.
	Plan of Action chalk out by the IQAC coordinator towards quality enhancement and the outcome achieved by the end of the year. Encourage students to enroll for online certification.	Promote the usage of e resources among teachers and students for effective teaching and learning. Students and faculties were provided with free login credentials to enhance their technical skills for Coursera.
	To encourage staff to do research and publish papers in reputed journals. Conduct FDPs or conferences in the institute.	HODs encouraged faculties to do research related activities. Conference on Innovative Practices in Engineering Technology and Business Management (RMDSTIC-2021) was held in the month of March 21.
20/01/2021	It was planned to conduct online In-Sem examination using google forms.	Online In-Sem examination were conducted successfully.
	Encourage students and faculties to register for NPTEL, Coursera, Udem, IITFOSS courses.	All faculties and students were encouraged for such courses and they have submitted certificates of completion accordingly.
	To motivate students to take internships and increase industry interaction.	Faculties motivated students to apply for internships for industry exposure in online mode. Many students have completed internships in online mode and were benefitted out of it. It helped them for getting good placement.
30/03/2021	Online workshops and training programs need to be conducted for quality enhancement.	Training program for awareness on Covid-19 was conducted for supporting staff other webinars and short training programs were also conducted.


Mrs. Snehal Bhosale
HOD E & TC




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