



Sinhgad Institutes

**Sinhgad Technical Education Society's
RMD Sinhgad Technical Institutes Campus**

Minutes of Meeting

Date: 13th Jun 2018

Internal Quality Assurance Cell (IQAC)

- Respected Dr. V. V. Dixit Principal has delivered welcome speech, mentioning NACC 2017 and also programs like Academic Monitoring Committee, Parent meet, Local guardian scheme, Teacher training program, VAP, STP, Lab innovation, IIT spoken tutorial, Campus Connect Programs (Microsoft, Zensar, google, etc)
- The basic aim of the IQAC is to develop a flawless system to improve the academic and administrative performance of the College.
- Dr.S. S. Mulik briefly introduced the NAAC peer team committee comments about various programs carried out in the institute as well as the shortfalls marked by the peer team of NAAC.

The composition of IQAC at RMDSSOE is as follows:

Sr. No	Name of Member	Designation
Chairperson:		
1	Dr. V. V. Dixit	Director / Principal
Academics Members:		
2	Dr. S.S. Mulik	Dean, Academics
3	Dr. M. V. Nagarhalli	Head – Mechanical Engg.
4	Mrs. Veena Lomte	Head – Computer Engg.
5	Mrs. Shweta Kale	Head – Information Technology
6	Dr. Vishal Halsure	Head – Civil Engg
7	Dr. S.P.Jagtap	Head – Basic Sciences
8	Dr. J. J. Peter	Dean-MBA
Administrative Officers:		
9	Mr. Mahesh Swami	Co-ordinator – Training and Placement
10	Mr. Sanjay Navale	Office Superintendent




Director / Principal
RMD Sinhgad Technical Institutes Campus
Warje, Pune - 411 058.

11	Mr. Dnyaneshwar Ghuge	NSS Officer
Student, Alumni and Local Society:		
12	Mr. Unmesh Bhalerao.	Alumni
13	Mr. Rahul Raje	Student council
14	Mrs. Smita Kharajkhede	Parent
Employers/Industrialist:		
15	Dr. Vishwas Udupikar	Director, Wavelet Technologies Pvt. Ltd. , Pune
16	Mr. Sachin Chitapure	Business Head "CADCAMGURU solutions PVT Ltd" Pune
Coordinator IQAC:		
17	Mrs. Snehal Bhosale	Asst. Professor – E&TC Engg.



Mrs. Snehal Bhosale

IQAC Coordinator





Dr. V. V. Dixit

Director / Principal

Principal / Director
RMD Sinhgad Technical Institutes
Campus, Warje, Pune - 411 058.



Sinhgad Institutes

Sinhgad Technical Education Society's RMD Sinhgad Technical Institutes Campus

Minutes of Meeting

Date: 15th July 2018


Internal Quality Assurance Cell (IQAC)

- **Mrs. Snehal Bhosale** said that TPO should look into higher studies opportunities, also mentioned to focus on short term goals and also specified that placement is the main quality of institute but also the quality of students should be observed.
 - Committee also suggested having some courses in line with reference of Alumni and Industry Experts.
 - Formats for different parameters should be ready by next IQAC meeting.
 - **Dr. M. V. Nagarhalli** thanked panel and mentioned following points:
 1. Committed in doing work in excellence in terms of academy and other activities too.
 2. Assured before the next meeting all required format would be ready.
 3. Student Mentorship program will be implemented by next week.
 4. A new policy for motivating students will be defined under which every day
 5. Students will be motivated by faculty for 4-5 minutes. For defining road map of the year he mentioned the need of more meetings of IQAC.
 6. Ready to send information related to faculty strength, number of Ph.D. faculty, their publications and their overall contribution in the Institute to **Mrs. Snehal Bhosale** to give his expert comment.
- At the end, **Dr. M. V. Nagarhalli** Sir, concludes the meeting by giving vote of thanks to panel.


Following Points were discussed in the meeting:

- **Mrs. S. A. Bhosale** as a coordinator of IQAC, initiated the session by giving a warm welcome to IQAC panel. She took the overview of last minutes meeting and highlighted some points to initiate the discussion.
- **Dr. V. V. Dixit**, Principal, delivered the welcome speech, mentioning about the quarterly meeting. He has mentioned the implementation of some suggestions given by members in the





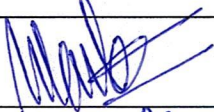

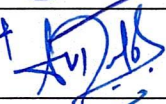










Director / Principal
RMD Sinhgad Technical Institutes Campus
Warje, Pune - 411 058.

- Dr. V. V. Dixit, Principal, delivered the welcome speech, mentioning about the quarterly meeting. He has mentioned the implementation of some suggestions given by members in the last IQAC meeting such as, Student Mentorship program, Feedback from stake holders, and research culture in staff and students and Academic handbook provided to students of FE to BE.
- **Dr. S. S. Mulik** presented the brief report about the last year's activities such as Student Mentorship, the project quality outlines, participation of students in certain National Events, promotion to higher studies, Academic handbook provided to students of FE to BE and formats and assessment about Train the Trainer program. Project based learning was taken into consideration. The involvement of the stakeholders, particularly for the roles of the Industry, Students, Parents and Alumni were discussed.
 - ◆ Activities are not Quantified, Efforts taken for higher studies/ Entrepreneurship / Faculty Qualification improvement.
 - ◆ Lack of data related to Research Projects/Publications.
 - ◆ Actions taken after stakeholder's feedback o Campus Connect should be in more detail, number of MoU and how many are actually running.
 - ◆ Data should be available to all IQAC members at the time of meeting.


Principal / Director
RMD Sinhgad Technical Institutes
Campus, Warje, Pune - 411 058.



Sr. No	Participants	Sign
1	Dr. V. V. Dixit	
2	Prof. S.S. Mulik	
3	Mrs. Snehal Bhosale	
4	Prof. Dr. M. V. Nagarhalli	
5	Mrs. Veena Lomte	
6	Mrs. Shweta Kale	
7	Dr. Vishal Halsure	
8	Mr. Sanjay Navale	
9	Mr. Dnyaneshwar Ghuge	
10	Mr. Unmesh Bhalerao	
11	Mr. Rahul Raje	
12	Mrs. Smita Kharajkhede	
13	Dr. Vishwas Udapikar	
14	Mr. Sachin Chitapure	




Principal / Director
RMD Sinhgad Technical Institutes
Campus, Warje, Pune - 411 058.

Sinhgad Technical Education Society's
RMD Sinhgad Technical Institutes Campus


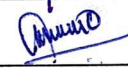


Minutes of Meeting

Date: 15th Sept 2018

Internal Quality Assurance Cell (IQAC)










- Comply with AICTE Norms
- Course Mapping with Outcome Based Education
- Conduction of IIT-Foss Exam
- Extra hours for Project & Professional Training
- EVS becomes non credit course so 3 credits gets reduced from the present curriculum
- Aptitude and group discussion training will be provided from Second year students.


Participants:

Sr. No	Participants	Sign
1	Dr. V. V. Dixit	
2	Prof. S. Mulik	
3	Mrs. Snehal Bhosale	
4	Prof. Dr. M. V. Nagarhalli	AB
5	Mrs. Veena Lomte	




Director / Principal
RMD Sinhgad Technical Institutes Camus
Warje, Pune - 411 058.

8	Dr. S.P. Jagtap	
9	Mr. Mahesh Swami	
10	Mr. Sanjay Navale	
11	Mr. Dnyaneshwar Ghuge	
12	Mr. Unmesh Bhalerao	
13	Mr. Rahul Raje	
14	Mrs. Smita Kharajkhede	
15	Dr. Vishwas Udapikar	
16	Mr. Sachin Chitapure	


Principal / Director
RMD Sinhgad Technical Institutes
Campus, Warje, Pune - 411 058.





Sinhgad Institutes

Sinhgad Technical Education Society's RMD Sinhgad Technical Institutes Campus


Minutes of Meeting




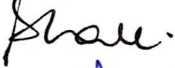










Date: 13 Jan 2019

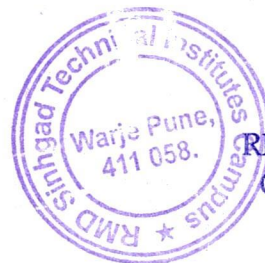
Internal Quality Assurance Cell (IQAC)

- Minutes of IQAC Meeting held on 13th Jan 2019 Prof. S. A. Bhosale as a coordinator of IQAC, initiated the session by giving a warm welcome to IQAC panel.
- Dr. V. V. Dixit Principal, has delivered welcome speech, mentioning NBA 2013 and NACC 2016 and also programs like Academic Monitoring Committee, Parent meet, Local guardian scheme, Teacher training program, VAP, STP, Lab innovation, IIT spoken tutorial, Campus Connect Programs (Microsoft, Zensar, google, etc), Techtonic, Mutation, Aavishkhar and PGCON etc.
- Dr.S. S. Mulik briefly introduced the NAAC peer team committee comments about various programs carried out in the institute as well as the shortfalls marked by the peer team of NAAC.
- Discussion starts with all the office bearers for the IQAC to attain its sole purpose.
- Various suggestions were given by members like:
 1. Meeting should be held quarterly.
 2. Specialized training programs for teachers like, STTP, TTT and so on.
 3. Quality Publications must be increase.
 4. Feedback system must be improved: Inclusiveness of all stake holders.
 5. Student mentorship must be enhanced. **(Teacher Guardian Scheme)**
 6. Subsidy or helping hand from government. Dr.S. S. Mulik about awareness of research among students to produce good quality of projects also he suggested that more value addition programs should be decided according to industry requirements. He also suggested about necessity of seven days workshop on any technology to digest that completely.
 7. Committee also suggested having some courses in line with reference of Alumni and Industry Experts. Student representative, **Mr. Unmesh Bhalerao** from E & TC department mentioned the need of motivation from faculties periodically.




Director / Principal
RMD Sinhgad Technical Institutes Campus
Warje, Pune - 411 058.

Sr. No	Participants	Sign
1	Dr. V. V. Dixit	
2	Dr. S.S. Mulik	
3	Mrs. Snehal Bhosale	
4	Prof. Dr. M. V. Nagarhalli	
5	Mrs. Veena Lomte	
6	Mrs. Shweta Kale	
7	Dr. Vishal Halsure	
8	Mr. Sanjay Navale	
9	Mr. Dnyaneshwar Ghuge	
10	Mr. Unmesh Bhalerao	
11	Mr. Rahul Raje	
12	Mrs. Smita Kharajkhede	
13	Dr. Vishwas Udupikar	
14	Mr. Sachin Chitapure	




Principal / Director
RMD Sinhgad Technical Institutes
Campus, Warje, Pune - 411 058.



Sinhgad Institutes

Sinhgad Technical Education Society's

RASIKLAL M. DHARIWAL SINHGAD TECHNICAL INSTITUTES CAMPUS

Approved by AICTE, Recognized by Government of Maharashtra, Affiliated to S. P. Pune University

Off.: S. No. 111/1, Warje, Pune – 411 058 ☎ 020-29996622/33 E-mail: principal.rmdssoe@sinhgad.edu

Regd. Off. STE Society, 19/15, Erandwane, Smt. Khilare Marg, Off. Karve Road, Pune 411 004 Web: rmdstic.sinhgad.edu

Action Taken Report on the decision of IQAC 2018-2019

Meeting Date	Decision Taken	Action Taken
13/06/2018	To conduct value education, gender equality programs for the students.	Various seminars, Webinars, career guidance programs, VAP, STPs were conducted for the students by every department and students were benefitted out of it. Gender equality program was conducted for all.
15/07/2018	Students should be encouraged for higher education and placement of students need to be enhanced.	T&P coordinators were given guidelines to enhance the activities related to career guidance which will help students to appear for competitive examinations. Accordingly different sessions were conducted and students placement is enhanced. Students were motivated for higher education too.
15/9/2018	Conduction of IIT- FOSS, coursera and certification	IIT Foss Exams were conducted and students were benefitted for placement activity.
13/01/2019	Specialized training programs for teachers like STTP, TTT.	Training programs like Train the Trainers were arranged. Under the umbrella of STES, all teachers could get the guidance from experienced faculties from different institutes under STES and junior staff could get the guidance from all senior staff through discussions.
	Encourage the teachers to apply for research, guideship and also motivate them to publish papers/books in journals, conferences.	Teachers and students were encouraged for research, publishing journal papers, attending conferences and accordingly teachers and students participation increased.
	To improve Feedback system	Parents, Alumni, stakeholders feedback were taken, analyzed and accordingly actions were taken wherever required.

Mrs. Snehal Bhosale

HOD E&TC



Dr. V.V. Dixit

Principal / Director
Principal / Dean
RMD Sinhgad Technical Institutes
Campus, Warje, Pune - 411 058.